

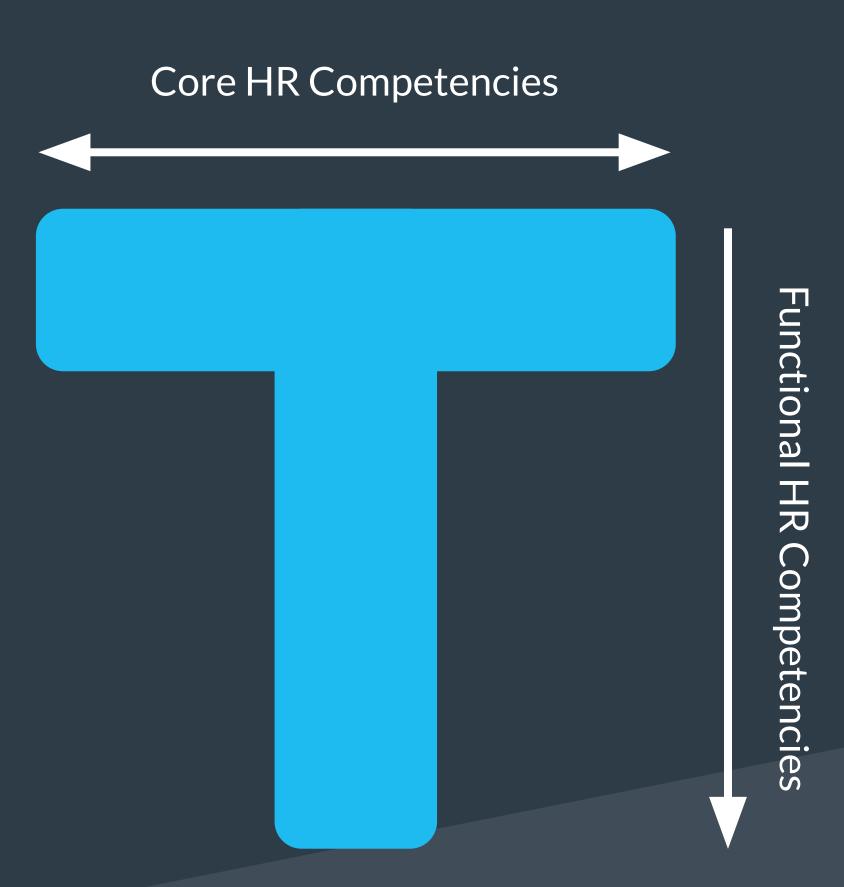
Professional HR Competency Framework

Strategic & T-shaped HR Professionals

The AIHR Competency Framework identifies what it takes to be a modern and relevant HR Professional who drives business value across the full HR spectrum.

It is no longer enough to specialize in one single functional HR competency. HR Professionals need to become a generalist in four core HR competencies and a specialist in at least one functional competency.

The AIHR framework is used globally to cater to the need for more strategic, T-Shaped HR Professionals.



T-Shaped HR Professionals

Data Literacy

The ability to read, apply, create, and communicate data into valuable information in order to influence decision-making processes.

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Business Acumen

The ability to translate the organization's purpose, mission, goals, and context into strategy, positioning HR policies and activities to best serve the organization's interests.

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Digital Integration

The ability to leverage technology to increase efficiency and to drive HR and business value.

Page 14

People Advocacy

The ability to create a strong internal culture, get the best out of people, and acts as a trusted champion and communications expert.

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Functional Competencies

HR Professionals need to become a specialist in at least one functional competency and a generalist in four core HR competencies.

Professional HR Competency Framework

What is a competency framework?

A competency is a cluster of skills, knowledge, and expertise needed to become efficient at performing a specific job.

The aggregate of competencies that are important to a particular role or (HR) function is what we call a competency model.

A competency model provides a tangible framework for performance management, skill gap analysis, upskilling, and provides a template for what the ideal (HR) organization will look like.

How are competencies structured?

In this framework, a competency is split up into multiple dimensions. Each construct consists out of different behavioral abilities.

For example, data literacy is divided into two dimensions: data driven and analytics translator. Each of these dimensions has behaviors related to them. For data driven, these include the ability to read data, apply data, and communicate data.

Each behavior is scored on three proficiency levels, making it easy to assess the proficiency of individuals or groups.

Data Literacy



Data Literacy

Definition

Data literacy is the ability to read, apply, create, and communicate data into valuable information to influence decision-making processes.

Description

Data has never been more important in how we do business.

Departments like finance, marketing, and sales live and breathe data.

Their strategic impact is often directly related to their performance numbers, and effective management of these departments relies on tracking budget and actuals, sales results, return on investment, and return on ad spend. Compared to these disciplines, HR is still catching up.

In an HR context, data includes the use of metrics, KPIs, scorecards, and dashboards to make informed decisions. This requires the HR professional to read data and understand how different data points contribute to strategic HR and business goals. This is referred to as **data driven**. This does not mean that all HR professionals need to become data analysts.

Rather, they need to be able to work with data specialists, assess their findings and results, and effectively translate these insights into actions that create business value. This is what we define as the **analytics translator**.

Besides understanding internal data sources, the HR professional should also be able to leverage the insights from data from outside of the organization by staying informed with the latest research. These evidence-based practices will help HR focus on issues that will create tangible value for the organization.

A proficient performer

A data literate HR professional:

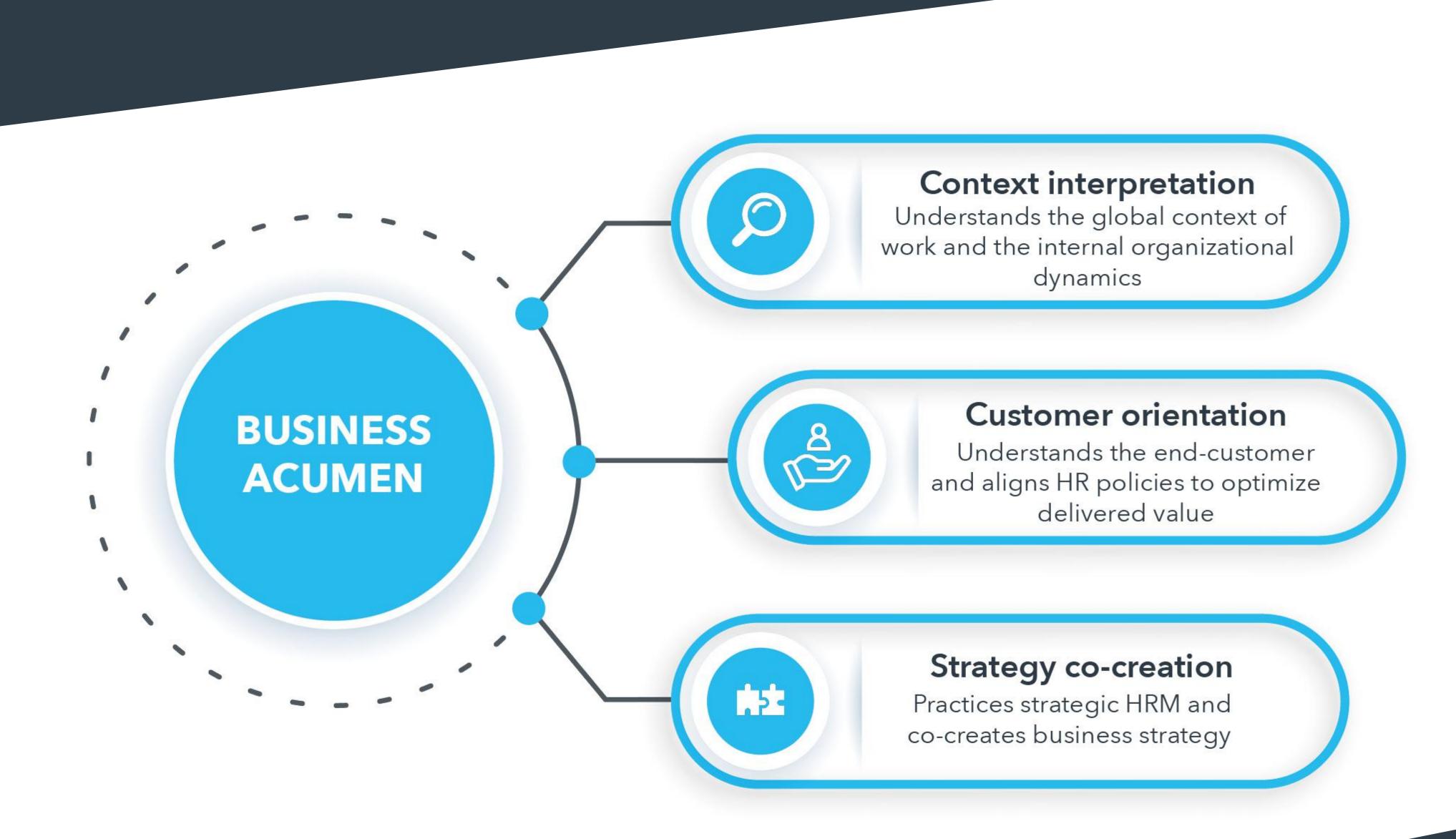
- Sets effective HR KPIs
- Reads and interprets HR and business data
- Leverages data to make better decisions
- Spots opportunities for value-adding data analysis
- Effectively communicates data
- Practices evidence-based HR

Data Literacy Data Driven

| Dat | Data Driven - Professional Performance | | | | |
|------|--|--|--|--|--|
| Beha | viors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Reading data | Occasionally uses data in a mostly ad-hoc fashion by using scorecards and accessing dashboards. | Regularly leverages descriptive data analysis To set targets To answer questions | Frequently leverages descriptive data analysis • To set targets • To answer questions • To guide daily operations • To provide context | |
| | | | Regularly leverages scorecards To measure HR efficiencies To measure HR outcomes | Frequently leverages scorecards To measure HR efficiencies To measure HR outcomes To measure the impact of HR on the business | |
| 2 | Applying data | Struggles to make sense of data | Turns data into information on a regular basis within their own specialization | Turns data into value-adding information through diagnostic analysis based on various available data (reports, scorecards, and dynamic dashboards) | |
| 3 | Creating data | Does generally not set KPIs to measure and increase both personal and stakeholder effectiveness. | Regularly establishes both personal and with stakeholders KPIs To set targets To measure effectiveness To measure goal attainment | Whenever it adds value, creates KPI-driven activities, projects, and strategies that seamlessly connect with business priorities Develops and interpret strategic plans Connect them to KPIs Identify current scores Set target scores | |
| 4 | Communicating data | Is unable to show stakeholders how HR contributes to business strategy using data | Is able to show stakeholders how HR contributes to business strategy using data | Shows stakeholders how HR contributes to business strategy and results through data-fueled cause-and-effect relationships | |
| 5 | Practicing evidence-based HR | Questions unproven assumptions. | Validates assumptions using data. | Validates assumptions using data and stays informed on the latest scientific research and uses it in daily tasks and operation | |

Data Literacy Analytics Translation

| Ana | Analytics Translation - Professional Performance | | | | |
|------|--|--|--|--|--|
| Beha | viors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Bridging analytics | Struggles to explain the relationship between business and HR using people insights | Creates some impact by connecting people analytics insights to operational expertise of business and HR stakeholders | Plays a critical role in connecting people analytics insights to the operational expertise of business and HR stakeholders by translating them to impact at scale | |
| 2 | Driving adoption | Struggles to accurately explain what people analytics is and rarely creates impact by leveraging data; does not drive adoption | Understands people analytics and the value of using data, and occasionally leverages this to create more impact | Drives the adoption of people analytics and the use of data in both HR and the business through a deep understanding and by involving and explaining it to peers and business stakeholders | |
| 3 | Leveraging data | Struggles to effectively read, apply, and communicate data as information in most HR contexts. | Has average data literacy and derives data-driven insights within their HR specialization | Actively identifies how data analysis can be leveraged to make better decisions in their daily work | |
| | | | | Creates constant value by reading, applying, and communicating data as information in order to influence decision-making processes in HR and the business | |
| 4 | Identifying opportunities | Struggles to identify HR issues in which further data analysis can add value | Occasionally shares HR issues that can be solved with data to the people analytics team or other specialists | Actively raises relevant HR and business issues that can be solved with data to the people analytics team or other specialists | |
| 5 | Prioritization | Unable to effectively separate core issues from side issues | Is able to separate core issues from side issues when asked to do so | Instinctively identifies core issues and separate them from side issues | |
| 6 | Evidence-based practices | Occasionally seeks out new knowledge of the latest HR and management research and best practices | Actively acquires new knowledge of the latest HR and management research and best practices | Maintains up-to-date knowledge of the latest HR and management research and best practices and actively applies it in their daily work to create value for stakeholders and the end-customer | |



Definition

Business acumen, also known as business savvy or business sense, is the ability to translate the organization's purpose, mission, goals, and business context into strategy, positioning HR policies and activities to best serve the organization's interests.

Description

Business acumen is the HR competency that has received the most attention in the past three decades. Since the introduction of the business partner role, HR professionals have had to upskill in business acumen, and despite tremendous improvements there is still a long way to go. HR needs to shift its focus from the more mundane and operational HR issues towards the big picture. After all, businesses don't exist to make managers and employees happy; they exist to make customers and other stakeholders happy.

To achieve this, HR professionals need to develop a solid understanding of the business, its customers, shareholders, and other stakeholders. This will help them to better understand the problems that line managers and executives are trying to solve, and it will help HR position their business to win in its marketplace.

To build business acumen, the HR professional first needs to understand the global context of work, and the internal organizational dynamics, a practice we call **context interpretation**. Moreover, they need to develop a **customer orientation**, meaning they understand the organization's end-customers and align HR policies with these customers.

Only when this is the case will the HR professional be able to participate in **strategic co-creation**, practicing strategic human resource management, and co-creating business strategy.

A proficient performer

An HR professional with business acumen:

- Builds competitive advantages through their understanding of the organization, the industry, and its competitive landscape
- Designs HR practices that serve end-customers and other stakeholders
- Aligns HR activities with business priorities
- Balances competing interests to drive organizational effectiveness
- Provides a significant strategic contribution to the business

Context Interpretation

| Coi | Context Interpretation - Professional Performance | | | | |
|------|---|---|--|--|--|
| Beha | aviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Environmental awareness | Has limited understanding of the external environment in which the organization operates; does not weigh these factors into decision-making | Has intermediate understanding of the social, cultural, technological, political, economic, and legal context in which the organization operates and lets these factors influence their (HR) decision-making | Has deep understanding of the social, cultural, technological, political, economic, and legal context in which the organization operates and includes these factors in their decision-making | |
| 2 | Mobilizing against threats | Rarely spots external threats and developments that may impact HR policies | Occasionally spots external threats and developments that may impact HR policies and takes action on them | Actively spots external threats that inhibit the company from reaching its goals and takes action within the HR domain to limit their impact | |
| 3 | Organizational | Limited understanding of the organization's primary processes and its place in the industry value chain | Is able to explain the organization's primary processes, its place in the industry value chain and how it adds value to customers | Can effortlessly explain the organization's primary process | |
| | understanding | | | Can effortlessly explain the position of the organization in the whole industry value chain; knows the roles of its partners (e.g., suppliers, vendors, distributors) and what differentiates them | |
| | | | | Continuously looks to identify sources of competitive advantage within their specialization and promotes them through their business partnering activities | |
| | | | Has an intermediate understanding of management theories (i.e., resource-based view, transaction cost economics) | Is able to apply common management theories to examine the organization and organization challenges (i.e., resource-based view, transaction cost economic, resource dependency theory, strategic management theory, organizational learning, institutional theory) | |
| 4 | Industry understanding | Has limited understanding of how the organization differentiates itself from its competition | Has an intermediate understanding of the different ways of how the organization differentiates itself from its competition and knows how HR contributes to this differentiation | Has deep understanding of how the organization differentiates itself from its competition, knows how HR contributes to this differentiation and actively leverages this understanding to make HR policies more effective | |

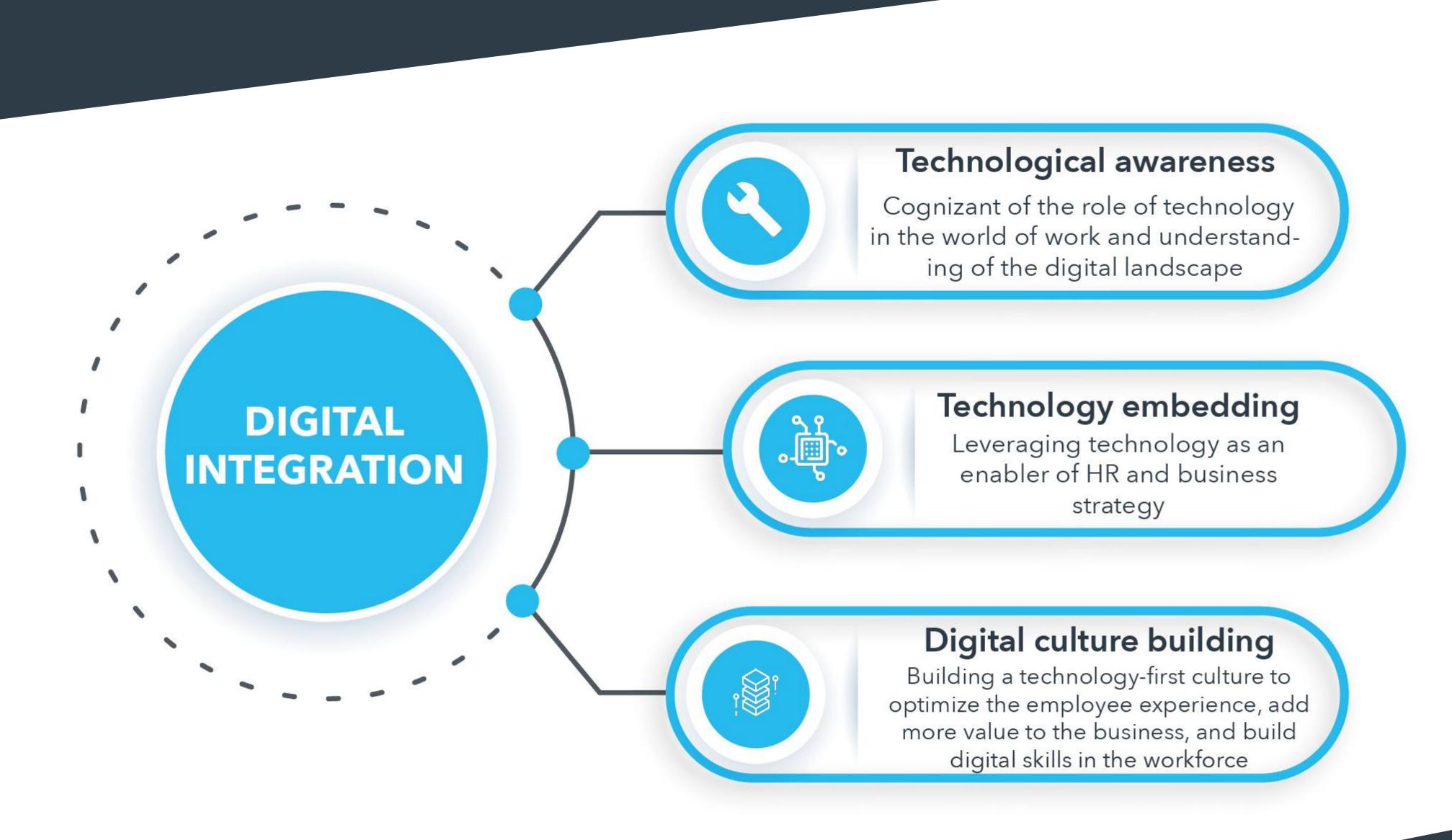
Customer Orientation

| Cust | Customer Orientation - Professional Performance | | | | |
|-------|---|--|---|---|--|
| Behav | iors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | External customer alignment | Has limited understanding of the end-customer | Intermediate understanding of the end-customer's needs and responsibilities and the ways the organization adds value to the customer | Deeply understands the end-customer's needs and responsibilities and is able to explain the different ways the organization adds value to the customer | |
| | | | Positions HR activities to better serve the end-customer | Aligns HR activities, policies, and strategies to (help the business) serve the end-customer in better ways | |
| 2 | Internal customer alignment | Has limited capacity to effectively market HR internally and externally | Is able to effectively market HR to both internal and external stakeholders | Speaks the language of the business and effectively markets HR to both internal stakeholders (e.g., through HR costing and ROI) and external stakeholders (e.g., through communities, employer branding, employee value propositions) | |
| 3 | Gathering information | Has limited connection to internal customers; only deals with people who are important in execution of their tasks | Goes beyond direct internal customers and direct stakeholders; makes active effort to understand whole internal stakeholder ecosystem | Continuously searches for relevant connections in the organizational ecosystem to better understand different internal and external stakeholders and, as a result, organizational needs | |
| 4 | Customer-driven practices | Limited understanding of design thinking and their application | Has intermediate understanding of design thinking and regularly applies its principles to optimize processes and customer experience | Has deep understanding of design thinking and lean principles and applies them when appropriate to optimize processes and customer experience | |

Strategic Co-creation

| Strat | Strategic Co-creation - Professional Performance | | | | |
|--------|--|--|---|---|--|
| Behavi | ors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Strategic behavior | Displays limited consideration for issues outside their immediate responsibility | Displays some strategic behaviors: Anticipates threats and opportunities on the periphery of the business Challenges assumptions and encourage divergent points of view Interprets complex and conflicting information | Displays strong strategic behaviors: Anticipates threats and opportunities on the periphery of the business Challenges assumptions and encourage divergent points of view Interprets complex and conflicting information Balances informed decision-making with swift action Aligns by finding common ground and achieving buy-in Continuously learns and searches for new information and trends | |
| 2 | Strategic understanding | Has limited understanding of the organizational strategy and goals. | Has advanced understanding of the organizational strategy and goals. | Has deep understanding of the organizational strategy, including organizational goals and key sources of competitive advantage. | |
| 3 | Strategic alignment | Rarely spots HR opportunities that can help the business be more competitive | Occasionally spots HR opportunities that can help the business be more competitive and takes action to leverage them. | Actively spots HR opportunities that can help the business be more competitive and successfully leverages them | |
| | | | | Constantly looks for opportunities to integrate HR practices to create synergies towards key business goals | |
| 4 | Strategic contribution | Rarely contributes to strategy discussion and decision-making | Occasionally contributes to strategy discussion and decision-making | Contributes to strategy discussions and decision-making | |
| | | | | Aligns with stakeholders to create overview of interests and business priorities and manages them to advance HR policies that help boost the business | |

Digital Integration



Digital Integration

Definition

Digital integration is the ability to leverage technology to increase efficiency and to drive HR and business value.

Description

Though technology is everywhere in business, digital initiatives often operate independently from each other in HR. In the future, digital tools will be seamlessly integrated with the way we work to the degree that it will be nearly impossible to remember how anyone got anything done "the old way".

At the same time, digital solutions will be integrated horizontally, meaning that all HR data over the full employee journey is integrated with each other, leading to a much better HR service delivery, high quality and actionable data, and tangible opportunities to better deliver the HR strategy.

Digital integration requires awareness of available technology both inside and outside of the organization, as well as the ability to integrate technology to make HR more effective and drive business value. Digital integration includes **technological awareness** first, which is the understanding of the digital landscape and its role in the world of work.

The modern HR professional is not only aware of the role of technology but also practices **technology embedding**, meaning that they leverage technology to enable the HR and business strategy.

Last, they are a **digital culture builder**: they build a technology-first mindset that helps to optimize the employee experience, adds value to the business, and enables technology adoption in the workforce.

A proficient performer

An HR professional who is a digital integrator:

- Is technologically savvy
- Leverages technology to improve personal effectiveness
- Leverages technology to improve HR service delivery
- Leverages technology to improve organizational effectiveness
- Effectively implements new technology & builds a digital-first culture

Digital Integration Technological Awareness

| Ted | Technological Awareness - Professional Performance | | | | |
|-----|--|---|--|---|--|
| Beh | aviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Technological experience | Has limited understanding of technological trends outside of the organization | Has an intermediate understanding of technological trends outside of the organization and how they could impact the business and HR policies. | Has deep understanding of technological trends outside of the organization and how they can potentially impact the organization and HR policies; has the proficiency to explain these to others in detail | |
| | | | Occasionally reads, connect with peers, learns, or attends conferences with the specific aim of staying up to date on technological developments | Stays up to date on technological innovation through a strong set of information collecting behaviors, including networking, learning, reading, and actively engaging vendors | |
| 2 | Technology positioning | Has limited understanding of how technology might impact the future of work in their organization as well as how it will impact their area of expertise | Stays informed with HR technology, is familiar with current HR systems, and is able to explain how technology might impact the future of work in their organization as well as how it will impact their area of expertise. | Has deep understanding of the role of technology in the current HR landscape: Understands the HR technology vendor landscape for their specialization Is informed on how other organizations leverage HR technology Familiar with current HR systems Has an informed opinion on the current state of HR tech in and outside of the organization | |
| | | | Occasionally identifies opportunities for technology to be leveraged within the organizational context | Spots opportunities to leverage technology within the organizational and HR context | |
| 3 | Technology savvy | Has limited understanding of the most frequently used software applications in their daily work | Has an intermediate understanding of different technological tools and applies them in their daily work | Has deep understanding of different technological tools and applications; quickly learns how to use new tools | |

Digital Integration Technological Embedding

| Те | Technological Embedding - Professional Performance | | | | | |
|----|--|---|--|--|--|--|
| Ве | haviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | | |
| 1 | Strategic technology | Has limited understanding of how technology can drive HR efficiencies | Has intermediate understanding of how technology can drive HR efficiencies and effectiveness | Had deep understanding of how technology enables & drives HR activities, HR strategy, and business strategy and is actively involved in projects that drive HR efficiencies and effectiveness. | | |
| 2 | Technology roadmap | Has limited understanding of how technological maturity and the current stage of the organization | Has a general understanding of the organization's technological roadmap and next steps to create a more digital mature organization | Understands the organization's digital HR maturity level: Identifies key components of digital maturity Assesses maturity on all components Is involved in activities, projects, or roadmap drafting to increase maturity Actively contributes to maturing the organization through their own role and HR specialization | | |
| 3 | Customer-centric solutions | Applies design thinking techniques to gather information and interpret findings to solve problems | Applies basic design thinking techniques to gather information and interpret findings to define, test, and iterate (digital) solution requirements | Applies the design thinking process and techniques to Gathering information from customers and users through discovery techniques Interpreting findings and defining user requirements Spotting opportunities through ideation Prototyping, testing, evaluating, and iterating digital solutions | | |
| 4 | Technology selection | Has limited understanding of the HR technology acquisition process. | Has an intermediate understanding of the HR technology acquisition process | Understands the HR technology acquisition cycle, including mission and vision development, alignment on requirements, criteria selection, and criteria evaluation | | |
| 5 | Technology | Has limited understanding of | Understands the added value of new | Actively searches for ways to improve HR processes using technology | | |
| | contribution | the added value of new (software) solutions and their impact on strategic goals | digital solutions and how they impact HR processes and strategic priorities | Is able to effortlessly specify the added value of new digital solutions and their impact on HR and business goals | | |
| 6 | Technology implementation | Has a limited understanding of digital solution implementation processes | Has an intermediate understanding of digital solution implementation processes, including: • Planning • Designing • Configuring | Has a deep understanding of digital solution implementation processes and all actions involved: • Plan and align • Define and design • Configure and test • Train and communicate • Deploy and sustain | | |

Digital Integration Digital Culture Building

| Dig | Digital Culture Building - Professional Performance | | | | |
|-----|---|---|---|---|--|
| Beh | aviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Digital fostering | Has limited digital capabilities. | Is involved in upskilling initiatives and other digital capability building activities. | Actively participates in building a more digital HR culture by setting an example, coaching others, helping to unlearn bad habits, and contributing to digital initiatives. | |
| 2 | Digital understanding | Has limited understanding of how digital capabilities drive long-term value | Understands how digital capabilities drive long-term sustainable value | Has deep understanding how digital capabilities drive long-term, sustainable value for the organization and is able to effectively communicate this to key stakeholders | |
| 3 | Digital value chain | Has limited understanding of the changes that a digital integration brings to the operating model and service deliveries, for both HR as well as for the organization | Has intermediate understanding of the changes that digital integration brings to the operating model and service deliveries for both HR and the organization | Has a deep understanding of the changes that a digital integration brings to the operating model and service deliveries for both HR and the organization | |
| 4 | Digital leadership | Has limited understanding of digital developments within their HR specialization | Has intermediate understanding of digital developments within their HR specialization | Is a digital leader in their HR specialization and how it connects to other specialization; promotes digital values through their business partnering activities | |
| 5 | Digital capability building | Contributes to workforce-wide digital upskilling in limited capacity | Contributes to workforce-wide digital upskilling by setting an example, coaching stakeholders, encouraging leaders to set an example, helping to unlearn bad habits, and by contributing to organization-wide digital initiatives | Actively contributes to workforce-wide digital upskilling by setting an example, coaching stakeholders, encouraging leaders to set an example, helping to unlearn bad habits, and by contributing to organization-wide digital initiatives in an impactful and strategic way. | |
| 6 | Learning champion | Has limited involvement in building digital capabilities and stimulating innovation in the organization | Is involved in improving digital learning and stimulating innovation in the organization | Actively contributes to interventions that increase learning and innovation: • Implements HR practices that support innovation • Implements HR practices that support learning and knowledge sharing | |

People Advocacy



People Advocacy

Definition

People advocacy is about creating a strong internal culture, gets the best out of people, and acts as a trusted champion and communications expert.

Description

A better name for human resource management is people management. It is HR's role to help get the best out of people and make the organization—a collection of different people with different interests and personalities—a place where everyone thrives and works towards a common goal.

That is what people advocacy entails. HR has been traditionally strong at people advocacy. HR professionals are often perceived as a trusted partner who is inclusive, promotes diversity, creates an inclusive work environment, and is excellent in connecting with different people inside the organization.

We go beyond this and define an effective people's advocate as someone who is primarily a **culture builder**, in the sense that they work to continuously shape a desired organizational culture. This is a culture in which many different people flourish and thrive.

In addition to nurturing this culture, they also have effective **people practices**, both for themselves (i.e., they work efficiently) and for others (i.e., they are an effective HR professional). They are also the workplace champion: a credible, trusted, and ethical **workplace champion** who advocates for the overlooked.

Finally, they are a **communications expert**: a highly effective communicator who influences stakeholders inside and outside of the organization.

A proficient performer

An HR professional who is a people advocate:

- Has excellent communication skills
- Is trustworthy, informed, ethical, and credible
- Creates value for stakeholders
- Resolves conflicts swiftly and effectively
- Builds an organization culture that drives performance

People Advocacy Culture Building

| Cu | Culture Building - Professional Performance | | | | |
|-----|---|---|---|--|--|
| Beh | aviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Culture expert | Understands the current organizational culture | Understands the current and desired organizational culture | Has deep understanding of the current and desired organizational culture, what constitutes this culture, and how these values are sustained and reinforced through current talent and leadership practices | |
| | | | Occasionally promotes the desired organizational culture | Actively promotes the desired culture through their actions, HR specializations, and business partnering activities | |
| | | | Occasionally supports leaders to reinforce desired values and behaviors | Actively supports leaders to reinforce desired organizational values and behaviors | |
| 2 | D&I promotor | Occasionally promotes diversity and fosters inclusion; is fair and transparent, and cares about people as individuals | Actively promotes diversity and fosters inclusion through their HR specialization; is fair and transparent, and cares about people as individuals | Actively promotes diversity and fosters inclusion through their HR specialization and business partnering activities; is fair and transparent, cares about people as individuals, and taking a pragmatic and business-first approach | |
| 3 | Culture navigator | Has limited understanding of intercultural and interorganizational differences | Works effectively with intercultural differences and interorganizational subcultures | Works effectively with intercultural differences and interorganizational subcultures; is able to manage and balance competing cultural values through their HR specialization and business partnering activities to create an effective organization | |
| 4 | Culture value creator | Is able to spot conflicts before they become problematic and involves the right superiors to have them resolved | Is able to effectively spot and resolve conflicts before they become problematic | Effectively resolves conflict, reconciles differences, and creates win-win situations | |

People Advocacy People Practices

| Pe | People Practices - Professional Performance | | | | |
|-----|---|--|---|---|--|
| Bel | naviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Informed practitioner | Occasionally acquires new knowledge of HR trends and technology | Actively acquires new knowledge of HR trends and technology | Maintains up-to-date knowledge of HR trends and technology to actively apply it in their daily work, creating value for stakeholders and the end-customer | |
| 2 | Evidence-based practitioner | Occasionally acquires new knowledge of the latest HR and management research and best practices | Actively acquires new knowledge of the latest HR and management research and best practices | Maintains up-to-date knowledge of the latest HR and management research and best practices to actively apply it in their daily work, creating value for stakeholders and the end-customer | |
| 3 | Strategic practitioner | Has limited understanding of the strategic HR objectives | Has intermediate understanding of the strategic HR objectives and strives to realize them through their HR specialization | Continuously strives to realize strategic HR objectives through their HR specialization and business partnering activities | |
| 4 | Improving practitioner | Displays limited ability to improve their work and sparsely looks for direct feedback on their performance | Continuously improves their work in an efficient way, welcomes feedback from peers, subordinates, and superiors | Continuously improves their work in an efficient way and is widely considered a highly productive and impactful professional | |
| | | | | Welcomes feedback and actively looks for it from peers, subordinates, and superiors in a constant effort to improve their own performance and effectiveness | |
| 5 | Value creator | Satisfies stakeholders | Deeply understands the end-customer and consistently adds value to stakeholders | Aligns their activities with the end-customer's interest, adds value to stakeholders, and helps realize organizational outcomes | |

People Advocacy Workplace Champion

| Wo | Workplace Champion - Professional Performance | | | | | |
|-----|---|--|--|--|--|--|
| Beh | aviors | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | | |
| 1 | Credible practitioner | Is regarded by colleagues as credible | Is regarded by colleagues, peers, subordinates, and superiors as credible | Has a reputation of being highly credible, both amongst colleagues and line managers, but also amongst peers, subordinates, and superiors | | |
| 2 | Trustworthy practitioner | Is regarded by colleagues as trustworthy | Is regarded by colleagues, peers, subordinates, and superiors as trustworthy | Has a reputation of being highly trustworthy and a trust builder for all activities they are involved in, both amongst colleagues and line managers, but also amongst peers, subordinates, and superiors | | |
| 3 | Ethical practitioner | Is regarded by colleagues to operate transparently and ethically | Is regarded by colleagues, peers, subordinates, and superiors to operate in a transparent and ethical way | Has a reputation of operating in a transparent and ethical way, both amongst colleagues and line managers, but also peers, subordinates, and superiors | | |
| 4 | Informed practitioner | Occasionally acquires new knowledge of global and local labor and privacy regulation | Actively acquires new knowledge of global and local labor and privacy regulation | Maintains up-to-date knowledge of global and local labor and privacy regulation and actively applies it in their daily work to create value for stakeholders and the end-customer | | |
| 5 | Compliant practitioner | Has limited understanding of compliancy and regulations | Practices HR in a way that is compliant with regulation and errs on the side of caution | Practices HR in a way that is compliant with regulation and errs on the side of caution while trying to maximize their contribution to strategic HR and organizational goals | | |
| 6 | Paradox navigator | Advocates the interests of overlooked individuals and groups | Balances individual, group, and organizational interests and advocates the interest of overlooked individuals and groups | Balances individual, group, and organizational interests, advocates the interest of overlooked individuals and groups; engages in pragmatic bending to ensure continuity. | | |
| | | | | Effectively navigates paradoxes (long term vs. short term, employee vs. employer, individual vs. community, objectives vs. relationships) and consistently creates win-win situations | | |

People Advocacy Communications Expert

| Com | Communications Expert - Professional Performance | | | | |
|-----------|--|---|--|--|--|
| Behaviors | | Elementary performance (beginner) | Intermediate performance (intermediate) | Proficient performance (advanced) | |
| 1 | Eloquent practitioner | Delivers well-organized and impactful presentations | Delivers well-organized, persuasive, impactful presentations that inspire and call others to action | Is able to improvise structured arguments, present them with impact, and convince and inspire. Is prepared to deliver well-organized, impactful presentations that inspire and lead to action | |
| 2 | Knowledge transferer | Limited facilitation of knowledge transfer | Facilitates the transfer of knowledge | Actively facilitates the transfer of knowledge to create impact for both HR and the organization | |
| 3 | Feedback giver | Provides accurate feedback when asked | Provides open, honest, and appropriate feedback to their peers, subordinates, and superiors to help them improve | Provides open, honest, and appropriate feedback to their peers, subordinates, and superiors to help them improve; capitalizes on opportunities to build a culture of continuous feedback and improvement | |
| 4 | Conflict resolver | Resolves communication difficulties when it helps them achieve the goal of their role | Actively resolves communication difficulties within the organization | Actively resolves communication difficulties within the organization and connects unconnected others who may benefit from the introduction to enable innovation | |
| 5 | Inquisitive practitioner | Focuses mostly on their own role | Shows interest in and seeks to understand adjacent roles | Shows interest, is inquisitive, and seeks to understand diverse roles, thereby visibly amplifying their impact | |



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